



Title: SIGNS

Principle:

The laboratory uses graphic and written signs to warn of hazards, provide emergency information, or point out the location of safety devices. Signs may not be blocked by laboratory devices, reagents, etc. The following signs are required in each area of the laboratory.

Procedure: All laboratories see following guidelines for posting signs:

A. Location Signs

1. **Safety devices/exits** must be posted by or on each safety shower, eye wash station, fire blanket, fire extinguisher, first aid equipment, safety cabinet (or cupboard), and exit.
2. **Radioactivity.** Outside of each room where radioactivity is used, a sign must be placed which contains the radioactivity legend and graphic, a diagram (map) showing where radioactive materials are located, and the name and hospital phone number of the licensed user of the radioactive material.

B. Fire Exit Signs must be posted at, or immediately outside of, the doorways to each laboratory section. Each sign must contain a map of the area with the fire exit directions, the fire safety zone, and the location you are at all clearly marked.

C. Regulatory Signs must be placed outside of each room of the laboratory where food/beverage consumption is not allowed. Other regulatory signs are used to identify areas where gasses or chemicals may or may not be stored.

D. Warning Signs must be posted at areas or equipment where unusual hazards exist. Example: Pace maker warning by microwave. Example biohazard signs in lab which is potentially infectious and no eating or drinking allowed.

E. Emergency Signs (or list) must be posted in each lab area giving the phone number of emergency personnel and the contact numbers of laboratory personnel.

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References: GEN.76200

Approval of Procedure:

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Date: *8/29/12*
